

St. Mark's Altar Society

Revised 5/11/18

President:	Vickie Gangl	228-2370	c-871-8530	November 2017 - whenever
Vice President:	Addie Berg	263-4900	c-871-9851	November 2017 - whenever
Secretary:	Jody Rosendahl	228-3837		November 2017 - whenever
Treasurer:	Julie Hoffman	263-4220	c-871-1499	November 2017 – whenever we decide we are done and someone else will take over.

Funeral Workers Caller:	Claudia Trebas	228-2339	c-201-0041	Anne Bergeron	228-2750
Kitchen Committee:				Phyllis Brunelle	238-0324 228-2960
	Vickie Gangl	871-8530	Donna Porter	228-3025	

Circle Chairwomen:

Circle #1 - St. Katherine:	Michelle Biberdorf	263-4766	Sarah Dawson	389-0227
Circle #2 - St. Elizabeth:	Diane Lorenz	228-5121	Jessica Marsden	228-3790
Circle #3 - St. Margaret:	Addie Berg	263-4900	Karen Sollin	263-3255
Circle #4 - St. Agnes:	Kelley Amsbaugh	228-3006	Vicki Boehnke	359-4450 c-228-8312
Circle #5 - St. Monica	- The women of this circle are inactive and honorary members. They have given our parish their time and talents to the best of their abilities. We thank them for their efforts.			

Mission: We are a group of Catholic women, committed to God's will with works of charity and acts of service. We minister to one another, our parish, our community, and the world.

Membership: All women registered at St. Mark have membership in the Altar Society, and are invited to participate at the meetings. There are no dues, but when contacted to work, bring food, or make a financial donation, everyone is expected to do her part.

Meetings: All meetings will be posted in the weekly bulletin. All members are invited to our meetings. Our March meeting will be the election of new officers.

Officers:

President: Leader of the women's church group known as the Altar Society. She is also a representative to the Parish Council, but a non-voting member. The Altar Society President is notified when a function arises that needs to be served or concern / charity project that the Altar Society supports. She works with other officers, chairwomen, and special groups to accomplish the task. The presidential term is supposed to be one year (April - March)

Vice President: Works with the president, other officers and members of the Altar Society. She participates in the monthly officers planning meeting and assists the president with quarterly meetings. She assumes the leadership role when the president is unable to do so. Her term is a one year commitment as vice president.

Secretary: Takes minutes at all Altar Society meetings and records in the secretary's book. Oversee the publishing of the updated booklets to be distributed to Altar Society members on a yearly basis. Obtain from parish secretary updated member listing on a quarterly basis and sends out booklets to new members along with a personal invitation to attend their first meeting. The term will be for two years rotating opposite the office of treasurer.

Treasurer: Maintain all financial information for the Altar Society including, but not limited to, checking accounts, savings accounts, CDs. She will provide a treasurer's report of income, expenses and ending balance as requested by the president for planning purposes. Term will be for two years rotating opposite the office of secretary.

St. Katherine Circle #1-serves serves March, July, November**(5/11/18)**

1. Biberdorf, Michele	Chairwoman	263-4766	
2. Dawson, Sarah	Chairwoman	389-0227	
3. Allard, Judy		228-3467	
4. Anderson, Karen		228-2952	
5. Barbot, Janell		263-3358	
6. Baumann, Coleen (Cool)		228-3071	
7. Bristol, Lynn		228-6775	228-3442
8. Carpenter, Janna		201-0652	
9. Eisenzimmer, Carla		228-5116	
10. Erdmann, Maxine		871-0268	
11. Evenson, Lynn		739-6002	
12. Fedje, Tiffani		263-6370	
13. Follman, LaShawndi		351-3470	
14. Gallagher, Nancy		228-3690	
15. Gorder, Mary		263-7004	228-5907
16. Grosgebauer, Mary		228-2121	
17. Haman, Belinda		244-5617	
18. Hamilton, Erika		340-2992-E	240-3547-R
19. Heilman, Valerie		871-0005	
20. Johnson, DeMaris		263-3242	
21. Kihle, Cynthia		263-4421	
22. LaCroix, Arlene		228-2134	
23. Larshus, Susan		263-4399	
24. Lorenz, Stacy		871-9887	
25. McDonald, Carole		228-3810	
26. Mikkelsen, Darla		228-5204	
27. Moe, Diane		228-3882	
28. Parisien, Grace		228-5279	
29. Peltier, Geraldine		871-2573	228-2201
30. Posch, Sally		228-3859	
31. Roeder, Susan		228-3132	
32. Schaefer, Lois		263-3136	
33. Sebelius, Margaret		228-3927	
34. Siemens, Lindsey		220-4868	
35. Stewart, Deborah		228-3959	228-8350
36. Tagestad, Jessica		228-3670	871-1042
37. Vandal, Gladys		228-3212	
38. Vandal, Joanne		228-2941	
39. Waagen, Barb		228-2760	228-4605
40. Weber, Georgette	(summer only)	263-4262	201-0530

St. Elizabeth Circle #2 – serves April, August, December**(5/11/18)**

1. Lorenz, Diane	Chairwoman	228-5121	
2. Marsden, Jessica	Chairwoman	228-3790	
3. Agnes, Janel		228-2499	201-0294
4. Allard, Dawn		228-3723	
5. Artz, Georgia (Gigi)		228-3638	228-3730
6. Bercier, Elizabeth (Susie)		228-3709	
7. Berg, Karissa		w-263-5614	p-201-0414
8. Blue, Mary		228-3228	Den. cell 871-2277
9. Boucher, Beverly		228-3914	
10. Carlson, Flora		228-3961	
11. Christenson, Helen		228-3257	
12. Coleman, Nancy		263-3360	
13. Deschamp, Marge		263-3252	
14. Getzlaff, Kayla		871-0336	
15. Grosz, Kathleen		228-6462	
16. Hardy, Stephanie		228-3152	
17. Handeland, Kristine (Kris)		228-2711	
18. Hosna, Linda		228-2757	
19. Jahner, Lynn		871-8910	
20. Jensen, Beverly		228-3609	
21. Johnson, Donna		228-3749	
22. LaCroix, Rosemary		228-3764	
23. Lagasse, Cindy		228-2861	
24. Lauckner, Cindy		359-4317	
25. Mehlhoff, Margie		214-3370	
26. Miller, Patty		228-2923	
27. Nero, Jennifer		228-3330	201-1117
28. O'Connell, Ann		228-2709	
29. Olson, Carrol		228-2829	
30. Picard, Janice (Jan)		228-2866	
31. Pokiva, Teresa		347-8651	
32. Pritchard, Janet (Jan)		263-4737	
33. Rosendahl, Jody		228-3837	
34. Saville, Mary Ann		243-6332	
35. Soland, Vivian		263-4389	
36. Stewart, Kay		263-4861	871-0940
37. Trebas, Claudia		228-2339	201-0041
38. Wilmot, Shelly		228-2494	871-0608
39. Waagen, Laura		228-3439	
40. Wilcox, Anna Lorraine		228-2047	
41. Wondrasek, Barbara		263-3396	228-8897

St. Margaret Circle #3 – January, May, September

(5/11/18)

1. Berg, Addie	Chairwoman	263-4900	871-9851
2. Sollin, Karen	Chairwoman	263-3255	
3. Aberle, Brenda		263-5067	228-5853
4. Aide, Denise		228-3315	
5. Albertson, Hattie		263-4167	
6. Allard, Tammy		228-2489	
7. Aus, Bobbi		228-3787	
8. Baldwin-Kontzie, Nancy		263-6383	
9. Baumann, Bobbi		263-4522	
10. Bedard, Cynthia		228-3964	
11. Bergeron, Anne		228-2750	
12. Brandjord, Susan		228-2206	
13. Campbell, Mindy		228-5940	
14. Christenson, Melanie		228-2739	
15. DeMontigny, Joni		228-3542	
16. DuBois, Charlene		228-3389	
17. Gerlach, Yong Ja		228-5160	
18. Haberman, Rita		228-2704	
19. Hoffman, Sandra (Sandi)		228-3780	
20. Jahner, Dianna		228-5914	
21. Johnson, Ramona (Mona)		263-4998	534-0131
22. Johnson, Diane		768-2912	
23. Krogen, Beatrice		228-2463	
24. Lauer, Rita		228-2892	
25. McGhan, Kathy		228-2735	
26. Meloni-Beach, Marie		228-3786	661-433-3438
27. Meyer, FloAnn		263-3207	389-8857
28. Meyer, Linda		228-3009	
29. Nero, Peggy		263-3279	
30. Olson, Gina		228-3977	
31. Raymo, Lois		263-4069	
32. Sadowsky, Nancy		228-2066	
33. Schmidt, Nicole		228-2101	320-493-4656
34. Schweitzer, Heidi		263-4765	871-0332
35. Severson, Elma		228-3070	
36. Sturdevant, Priscilla		228-5890	
37. Troska, Carla		228-3772	
38. Vandal, Jill		228-3830	
39. Vargo, Marie		610-551-0553	
40. Wondrasek-Lane, Gale		228-2625	

St. Agnes Circle #4 – serves February, June, October**(5/11/18)**

1. Amsbaugh, Kelley	Chairwoman	228-3006	
2. Boehnke, Vicki	Chairwoman	359-4450	228-8312
3. Awalt, Theresa		228-3268	
4. Bedell, Gloria		228-3642	
5. Beyer, Betty		263-3218	
6. Beyer, Brooke		201-0919	
7. Beyer, Molly		218-409-4882	
8. Bohl, Deanna		228-2515	
9. Brunelle, Phyllis		238-0324	228-2960
10. Bursinger, Joyce		228-3993	
11. Ceglowski, Stacey		228-3205	
12. Condit, Rachael		228-2982	
13. Cote, Barb		228-2451	
14. Emmer, Leanna		263-3209	220-4595
15. Evans, Kyleigh		244-5433	
16. Fix, Darci		228-2554	
17. Gangl, Vickie		228-2370	871-8530
18. Getzlaff, Marlene		228-3827	
19. Graber, Patricia (Patty)		228-3946	
20. Haberman, Susan		228-2392	871-1434
21. Heilman, Dianne		228-2323	
22. Hoffman, Julie		263-4220	871-1499
23. Holen, Colleen		228-3345	
24. Johnson, Jessica		871-1479	871-1479
25. Kalk, Evelyn (Evie)		263-3126	
26. Lund, Karen		228-5885	
27. McGuire, Sharon		263-4184	201-0074
28. Monson, Sheila		228-2370	228-6390
29. Neubauer, Angie		228-2783	
30. Olson, Darlene (Cricket)	(May-Oct. only)	263-4694	228-4592
31. O'Toole, Kayla		389-2998	
32. Pomarleau, Stacey		201-0130	
33. Porter, Donna		228-3025	
34. Richard, Marlys		228-2610	
35. Rude, Natalie		228-3271	263-3330
36. Spence, Karla		228-5189	
37. Swanson, Ann		228-3871	
38. Vad, Marlys		228-2049	
39. Volk, Dianne		263-4615	
40. Wheeler, Tammy		701-391-4430	

St. Monica - Circle #5: Honorary - Inactive Circle Members

Alverna (Pete) Anderson Carole Carbonneau Marion Honer Alice Christenson

LaVonne Janzen Beatrice Johnson Renee Wondrasek Carmen Dukeman

Service Circles play a vital part in our church. When a service is requested, such as a funeral luncheon, wedding reception or a special request from parish council or parish ministry, the Altar Society is contacted.

Guidelines for receptions

Wedding receptions for members will be served for \$100 and \$.35 per plate over 100 guests served. Wedding receptions for non-members will be \$250 and \$.35 per plate over 100 guests served. There is no fee for serving Golden Wedding Anniversaries.

Special tablecloths, flowers, candles, ribbons, decorations etc. will be furnished by the wedding party, as well as punch cups, napkins, cake plates, and all the food. Waitresses for the bridal table, parent table and cake table are also the responsibility of the wedding party. If wine or champagne are to be served, they need their own people to be responsible for pouring and serving it.

Funerals for members are served free of charge. Donations are graciously accepted to defray costs of the food. Funeral luncheons for non-members are served for \$325 for 100 people. Those luncheons are served asking only a donation of time for work, all expenses are paid for by the cost. These luncheon requests are made by Nero Funeral home and the payment is received from Nero Funeral Home.

Circle Chairwomen: Two members of each service circle who have committed to phone members of the circle to work for weddings, or work and/or donate food for other parish activities. They will be notified by the Altar Society President of parish needs. They will be at the functions or appoint a chairperson from the workers. Their responsibilities include keeping an accurate count of those served to inform the treasurer, keep track of food purchased and served (all charges billed to the Altar Society must include a signature and itemization). The responsibilities include ensuring the performance of duties as listed on *Terms of Use of St. Mark's Parish Hall* posted in the social hall kitchen.

Funeral Workers Caller: Responsible for calling to get workers for funeral luncheons. She will call for workers after finding out the number of people expected to attend the luncheon. She can use the time sheet form.

Kitchen Coordinator: Responsibility to order and maintain items needed to run the kitchen. Including but not limited to: napkins, paper plates, spices, coffee, beverages, salt, pepper, creamer packets, sweetener packets, paper towels, garbage bags, foil, saran wrap, utensils and small appliances.

President's funeral procedure: The president will receive a call or e-mail if there is a funeral. She then calls the funeral workers caller and tells her how many people we are expected to serve. The funeral workers caller will then call for workers. Next, the president will call her chairwomen of the circle whose turn it is to serve and tell them how many salads and bars they will need to ask for. (See guidelines for the amounts of food needed for the number of people to be served.) The Funeral chairwoman or the president will then write up a list of who is bringing what and leave it in the Social Hall kitchen.